



Hamilton Bermuda

For further information please visit our website at
<http://Hamilton.USConsulate.gov>

Applying for a Non Immigrant Visa

Application hours are Monday and Wednesday from 8:30 a.m. until 11:00 a.m. and Thursday from 1:30 p.m. until 3:30 p.m. All applicants, including minor children, must apply in person.

You must have the following items and documents in hand:

1. A valid passport with at least six months until the expiration date.
2. One photograph, taken within the past six months, of the following specifications:

The photograph should measure 2 inches square (roughly 50 mm square) with the head centered in the frame. The applicant must be facing the camera directly, not be looking down or to either side. The face should cover at least 50 percent of the area of the photo. Photos may be either in color or black and white and must be taken against a white or off-white background.
3. Application fee of **\$100** (US or Bermuda dollars), no checks or credit cards. This fee is **non-refundable**. There may be an additional fee (called a reciprocity fee) for certain nationalities and/or types of visas if the visa is issued.
4. Forms:
 - A DS-156 completely filled out, signed, and dated. All sections must be filled in with complete information or marked as not applicable.
 - **Male applicants between the ages of 16 and 45** must also submit a DS-157 completely filled out, signed, and dated. All sections must be filled in with complete information or marked as not applicable.
5. Proof of permission to reside in Bermuda, which may be proof of Bermuda status, working resident status, a spousal permit, or a work permit.
6. **Birth certificates of applying minor children of visa applicants must be provided.**

PLEASE BRING ALL ORIGINALS DOCUMENTS, THEY WILL BE RETURNED TO YOU THE SAME DAY.

ONCE ALL FORMS HAVE BEEN COMPLETELY FILLED OUT,
SIGNED, AND DATED -
PLEASE PAY YOUR FEES AT THE CASHIER WINDOW

Additional requirements for applicants for **student or exchange visitor visas (F, M, J):**

- A DS-158 completely filled out, signed, and dated. All sections must be filled in with complete information or marked as not applicable.
- An electronically issued approval form – either a SEVIS-type I-20 (Form I-20 A-B/I-20ID, Form I-20 M-N/I-20ID) **or** DS-2019 **and** SEVIS fee payment (I-901) for both student and exchange visitors. Please confirm with your U.S. institution that the I-901 has been paid prior to visa application. If this fee has not been paid you may go to: www.fmjfee.com to complete this process. (Please see instructions below) Each dependent of the principal applicant must have an I-20 or DS-2019 form in his or her own name issued by the U.S. institution.
- Proof of funds equal to or greater than the total amount noted on the I-20 or DS-2019.
- Birth and marriage certificates for dependent children and spouse.

Additional requirements for **petitions (E, H, L, O, P)**

- I-797 Notice of Approval and a copy of the petition.
 - Birth and marriage certificates for dependent children and spouse.
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Sevis Fee Instructions

- Go to www.fmjfee.com
- Scroll to the bottom of the page, answer “Yes” you hold a valid I-20.
- Fill out next page on personal information.
- The form requires the “School Code” which is on your I-20. The code is: MIA 214F 00963 000.
- The form requires the SEVIS Identification Number on the I-20. This # is in the upper right hand corner of the I-20 and begins with an N and has 10 digits.
- Check that the information is correct on the next page.
- Choose First class mail or expedited delivery. First class mail is recommended because you will print the receipt at the end and this will serve for the U.S. embassy.
- The Credit Card Form has a place for Cardholder address. You do not need to fill this in. It is not a required field. The space is too small for most international addresses.
- **PRINT AT LEAST 2 COPIES OF THE RECEIPT!!!**